

## Regular Borough Council Meeting

April 5, 2021

The Regular Monthly Meeting of Souderton Borough Council, held on the above date, was called to order by President Brian K. Goshow at 7:00 p.m. Council President Brian Goshow noted that this meeting is being recorded and will be available to view through the Borough website. The Borough Council meeting was attended by the following members and staff:

President Brian K. Goshow	Councillor Edward Huber
Vice-President Julie Munden	Mayor John R. Reynolds
Councillor Donna Rogers	Jr. Councillor Nick Mancini (Zoom)
Councillor Ned Leight	
Councillor Richard Godshall	Solicitor Robert G. Bricker
Councillor Daniel Yocum	Borough Manager P. Michael Coll
Councillor Matt Mscichowski	Police Chief Brian Newhall
Councillor Daryl Littlefield	Public Works Director Steven Coll

The meeting began with an invocation by Councillor Richard Godshall. Members of Boy Scout Troop 401 attended the meeting and led Borough Council with the Pledge of Allegiance.

Consideration was given to the minutes of the March 1, 2021 Regular Borough Council Meeting. A motion was made by Councillor Matt Mscichowski, seconded by Councillor Richard Godshall, to approve the minutes of the March 1, 2021 Regular Monthly Borough Council meeting as presented. The motion was approved.

Consideration was then given to the minutes of the March 15, 2021 Borough Council Work Session. A motion was made by Councillor Richard Godshall, seconded by Councillor Daryl Littlefield, to approve the minutes of the March 15, 2021 Borough Council Work Session meeting as presented. The motion was approved.

President Goshow noted receipt of a letter of appreciation from retired Police Chief James Leary for the kind words, all of the generous gifts and commendations expressed at the March Borough Council meeting. Jim Leary noted that while he appreciated all of the comments and commendations, the best gift was the opportunity to serve with Souderton Borough Council.

Police Chief Brian Newhall will discuss his monthly report at the April Work Session. Chief Newhall is completing review and updates to the department's policy and procedures. Chief Newhall donated a bicycle to the department to further enhance community policing initiatives. Chief Newhall is working to better educate the public on the use of the non-emergency contact number for evening and weekends. Of course all emergency calls shall continue to go through 911.

The Borough Solicitor reported that they recorded orders to satisfy two sewer liens for property at 666 E. Broad Street and 36 Penn Avenue. The Solicitor is reviewing the fraud claims brought by the State Attorney General against former directors of Boucher and James. They will research options and gather additional relevant information to form a recommendation on options for potential further action. The Borough Solicitor reviewed and commented on the proposed management services agreement with Bennington Pool Services. The Solicitor also received and reviewed the proposals for engineering services as a result of the recent RFP circulated by the Borough Manager.

Public Works Director Steven Coll circulated his monthly report to Borough Council. The first phase of the sanitary sewer replacement project on Wile Avenue is complete. The second phase of work is anticipated for this fall. North Penn Water Authority will begin the water main replacement project on Wile Avenue this week. Borough forces completed all scheduled equipment maintenance. Crews repaired and painted the tables for the pavilion and they will be returned to the pavilion later this week for the summer. The lawn area in front of the band shell will be re-seeded.

Borough Manager Michael Coll reviewed the meeting schedule. The Souderton Planning Commission moved their April meeting to March 31<sup>st</sup>, therefore there will not be a Planning Commission Meeting in April. The next meeting of Borough Council will be the monthly work session meeting on Monday, April 19, 2021.

The Agenda for the April 5, 2021 Borough Council meeting includes an initial review and discussion of the Towne Gate Commons Phase 2B development, formally known as Berkeley Court. Brian Grant of School Lane Development, LLC is in attendance and will provide Borough Council with a summary of the proposed development plans. Bids were received and reviewed by the Borough Engineer for the Railroad Avenue Parking Lot Improvement project. Six bids were received for this project ranging from \$84,970.32 to a high bid of \$149,116.00. The Borough Engineer is recommending award to GoreCon, Inc. based on the low base bid of \$84,970.32. The Budget estimated this project to cost \$100,000.00. The cost will be offset by a State grant in the amount of \$50,000.00. Souderton Borough is assisting the Indian Valley Public Library with the implementation of a Keystone Grant to fund the replacement of the roof on the library building. The grant must be implemented through a host municipality. Specifications for the project have been prepared and have been approved by the State Keystone grant staff for formal bidding. Bids are scheduled to be opened on Monday April 26<sup>th</sup>. The Borough Manager reviewed proposal received for site engineering services for the new Public Works Facility at 160 Cherry Lane. The two low proposals were from Boucher and James, Inc. and CKS Engineers. While both proposals were very competitive, the CKS proposal included some expense for meeting time and provided slightly more in engineering tasks than the Boucher and James proposal. The Borough Manager recommended that CKS Engineers be awarded this contract for services. At this time Boucher and James will continue to serve in the capacity of Borough Engineer for all other projects. Recreation

Chairman Ed Huber has been working with the special committee to secure a management services agreement with Bennington Pool Services for management and lifeguard services at the pool. He and the committee have also secured a lease agreement with Sheila McCoy to operate the Pool Concession Stand. The last agenda item is a recommended Executive Session to review a personnel matter and to further consult with the Borough Solicitor on the matter of the Borough Engineer.

Council President Brian Goshow noted the recent efforts to renovate the Community Park. The wall around the band shell is now lighted, renovation to the pavilion are complete and security cameras have been added in the pavilion. Work will continue on the concert lawn area and completion of improvements to the band shell ahead of the summer concert series which will be delayed until late June through August.

Consideration was given to paying the bills for the month of March, 2021.

### GENERAL FUND

21 <sup>st</sup> Century Media	\$175.67	Styer Associates	\$5,800.00
Advance Auto Parts	683.45	Suburban Propane	218.45
Advance Auto Parts	13.65	Sudz In A Bucket, Inc.	27.50
Advanced Disposal	38,311.58	Towamencin Township	\$1,000.00
Air Vent Duct Cleaning, Inc.	6,495.00	Triad Truck Equipment	383.00
Airgas National Carbonation	80.34	Univest Bank & Trust Co.	466.66
Altek Business Systems, Inc.	429.45	Univest VISA	15.95
Armour & Sons Electric, Inc.	742.09	Univest VISA	1,475.75
Bergey's, Inc.	578.33	Univest VISA	602.89
Boucher and James, Inc.	4,974.50	Verizon Wireless	333.12
Clemens Uniform Rental	238.83	Univest Bank & Trust Co.	250,483.34
Code Inspections, Inc.	276.25	21 <sup>st</sup> Century Media	398.86
Comcast Cable	748.76	Advance Auto Parts	157.15
Cope's Garage, Inc.	3,246.68	Advance Disposal	38,691.43
Dana Pannepacker	40.00	Altek Business Systems, Inc.	403.79
Del-Val International Truck	275.99	Bearing & Drive Solutions	68.64
Delta Dental/Gettysburg Benefit	1,243.44	Bergeys, Inc.	625.20
Derstine Company, Inc.	2,650.00	Boucher and James, Inc.	3,786.45
Donald D. Bergey	3,470.70	Clemens Uniform Rental	228.24
Fastenal	14.31	Cope's Garage, Inc.	1,249.04
FBI-LEEDA	695.00	Davidheisers, Inc.	18.00
Fretz Enterprises	69.95	E. M. Kutz, Inc.	903.09
GALCO Business Communications	177.50	Fromm Electric Supply Corp.	174.16
Galls, Inc.	237.62	Galls, Inc.	29.02
George Allen Portable Toilets	77.00	George Allen Portable Toilets	279.00
George Ely Associates, Inc.	1,430.00	Gouldley Welding & Fabrication	663.25
Harry, Inc & HMB Studios	1,146.92	H & K Materials	430.00
Home Depot	117.80	Home Depot	265.57
John R. Young & Co.	345.40	Independence Blue Cross	18,795.51
Kenco Hydraulics, Inc.	500.00	Jeffrey C Lukens	23.70
Landis Truck Graphics	590.00	Landis Truck Graphics	45.00
Lansdale Police Department	450.00	Lansdale Police Department	150.00

Lawson Products, Inc.	\$437.46	Moyer Indoor/Outdoor	\$4,102.99
Marriotts Emergency Equipment	55.00	NAPA Auto Parts	58.49
Maryjane Yoder	170.22	North American Benefits Co.	1,010.44
McDonald Uniform Company	114.99	North Penn Water Authority	96.82
Metlife- Group Benefits	4,331.75	PA Chiefs of Police Assoc.	350.00
Montco Public Safety Training	300.00	PA State CDL Testing Program	32.15
Montg. Co. Assoc of Townships	75.00	Petty Cash	113.95
Montgomery County Treasurer	60.00	Postmaster, Lansdale	756.63
Morton Salt	3,508.66	Postmaster, Lansdale	245.00
Moyer Indoor/Outdoor	2,569.29	PPL Electric Utilities	1,970.93
NAPA Auto Parts	269.39	RecDesk, LLC	3,250.00
Nationwide Trust Company	2,468.43	Richter Drafting Office Supply	125.98
NetCarrier Telecom, Inc.	87.03	RR Donelley	20.90
North Penn Water Authority	48.25	Scott A. Seifert	1,715.00
Nyco Corporation	478.63	Shelly Enterprises-USLBM, LLC	477.63
PA Dept of Labor & Industry	104.87	Styer Associates	1,650.00
PECO Energy	391.21	Suburban Propane	111.26
Postmaster, Telford/Souderton	245.00	Towne Answering Service	550.00
PPL Electric Utilities	1,079.16	Treasurer- Montgomery County	175.00
Ready Refresh	81.37	Univest Bank & Trust Co.	2,200.00
Richter Drafting Office Supply	910.00	Univest VISA	1,035.82
Robert E. Little, Inc.	7.27	Univest VISA	1,216.74
Scott A. Seifert	9,717.50	Unum Insurance Company	980.55
Security Service Co., Inc.	395.00	Verizon	74.01
Sherwin Williams	116.64	Wismers Auto Interiors	150.00
Something Better, Inc.	1,000.00		
Sterners Hydraulics	575.51		
Steven R. Coll	298.56	Total General Fund	\$451,236.41

#### SEWER FUND

Altek Business Systems, Inc.	\$92.33	Suburban Water Testing Labs	\$1,455.56
Bergeys Electric, Inc.	3,989.30	USA Blue Book	653.06
CHL Systems	550.00	Wise Electric	375.00
Cintas First Aid & Safety	155.94	1 <sup>st</sup> Defense Fire Protection	90.00
Clemens Uniform Rental	180.72	CCP Industries, Inc.	1,931.40
Comcast Cable	138.39	Clemens Uniform Rental	195.55
Delaware River Basin Commission	858.00	Hajoca Corporation	14.42
Delta Dental Gettysburg Benefit	189.76	Independence Blue Cross	3,226.10
Derstine Company, Inc.	1,560.00	Irvin G. Tyson & Son, Inc.	248.00
Essex Service Corporation	1,132.24	J. P. Mascaro & Sons	2,719.32
Excelsior Blower Systems, Inc.	1,946.00	Moyer Indoor/Outdoor	274.19
Hangley Aronchick Segal Pudlin	3,927.00	Naceville Materials	487.47
Home Depot	31.90	North American Benefits Co.	248.62
J. P. Mascaro & Sons	2,882.50	North Penn Water Authority	10.11
Metlife- Group Benefits	184.56	NYCO Corporation	356.18
Mike Nelson Consulting Service	905.00	Reuter & Hanney, Inc.	6,575.00
NetCarrier Telecom, Inc.	118.69	Rodney Shoemaker Plumbing, Inc.	350.00
North Penn Water Authority	41.09	S C Engineers, Inc.	2,249.00
PA DEP	1,250.00	Univar USA, Inc.	4,494.75
PPL Electric Utilities	534.91	Unum Insurance Company	263.49

Richter Drafting Office Supply	90.85	USA Blue Book	42.01
Sands Ford of Red Hill	\$51.45	Verizon	\$82.34
Shelly Enterprises-USLBM, LLC	2.04	Total Sewer Fund	\$47,154.24

POOL FUND

CAPITAL RESERVE FUND

Boucher and James, Inc.	\$4,225.40	East Hill Video Production Co.	\$12,549.25
E. M. Kutz, Inc.	6,401.00	Fed Ex Freight	157.00
Home Depot	151.10	Freedom Systems Corp	1,104.99
Marvic Supply Company	921.55	Wise Electric	975.00
Ron Bartholomew	675.00		
Bouchrd james, Inc.	4,303.54	Total Capital Reserve Fund	\$31,463.83

LIQUID FUELS FUND

PPL Electric Utilities	\$1,346.03	Established Traffic Control	\$844.00
PPL Electric Utilities	6,137.53	PPL Electric Utilities	171.13
U S Municipal Supply, Inc.	1,314.16	Total Liquid Fuels Fund	\$9,812.85

A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Richard Godshall, to approve the payment of bills for the month of March, 2021 as presented. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Daryl Littlefield, to approve the payment of recurring bills for the month of April, 2021 as presented. The motion was approved.

President Goshow opened the meeting for public comment as follows:

Michelle Andrews, 52 Diamond Street, Souderton, expressed concerns with speeding through Diamond Street and the growing number of vehicles that just seem to pass through the neighborhood to Wile Avenue and around the Community Park. She also expressed concern with the overly wide radius at Wile Avenue and Diamond Street which affects the available street parking. She requested Borough Council to consider making Diamond Street a One Way street similar to Hillside Avenue. She also commented on the condition of the paving from recent utility construction.

Devon Llewellyn, 68 Diamond Street, Souderton, commented in support of a One Way traffic restriction for Diamond Street.

Lauren Hagelgans, 64 Diamond Street, Souderton, also spoke in support of a One Way traffic restriction for Diamond Street.

Priscilla Newman, 17 ½ Franklin Avenue, Souderton, expressed disappointment

with the proposed Dollar General retail store on County Line Road as part of the Towne Gate Commons development. She is hoping to see other stronger commercial uses within the development.

Courtney Wampole, 53 W. Reliance Road, Souderton, reported that she is working with the Souderton-Telford Rotary Club to host a movie night in the Community Park for the weekend of July 24 as part of a Christmas in July celebration. She also expressed concern with the growing amount of loitering and cruising in and around the pool parking lot and the Community Park. She also supported the comments from the Diamond Street residents about cruising through the neighborhoods.

Adam Rich, 55 N. School Lane, Souderton, expressed speeding concerns along N School Lane heading north from E. Broad Street. He suggested the painting of lines and or signage to help slow the speed of vehicles.

There being no further public comment, President Brian Goshow moved to the business portion of the agenda, beginning with the Towne Gate Commons development.

A motion was made by Councillor Edward Huber, and seconded by Councillor Matt Mscichowski, to extend conditional preliminary approval to the Towne Gate Commons- Phase 2B land development plans as prepared by STA Engineering, Inc. for School Lane Development, LLC last revised February 26, 2021, subject to acceptable resolution of all outstanding comments from the Borough Engineer, Montgomery County Planning Commission and Souderton Planning Commission and further authorizing the Borough Solicitor to prepare an Approving Resolution for formal consideration of Borough Council which shall list the conditions, revisions and waivers associated with the final approval of the development plans. The motion was approved.

Borough Manager Michael Coll presented a tabulation of bids received for the Railroad Avenue Parking Lot Improvement project as follows:

GoreCon, Inc.	\$ 84,970.32
Couzins, Inc.	\$101,336.00
T. Schiefer Contractors, Inc.	\$111,383.00
Grace Industries	\$122,420.88
G & B Construction	\$137,560.00
Ply-Mar Construction Co., Inc.	\$149,116.00

A motion was made by Councillor Richard Godshall, and seconded by Councillor Ned Leight, to award the contract for the Railroad Avenue Parking Lot Improvement Project to GoreCon, Inc. of Chalfont, Pennsylvania at a contract price of \$84,970.32. The motion was approved

A motion was made by Councillor Ned Leight, and seconded by Councillor Matt Mscichowski, to authorize the advertisement for bids for the Indian Valley Public Library Roof Replacement Project. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Ned Leight, to accept the proposal of CKS Engineers, Doylestown, Pennsylvania to provide site engineering design services for the new Public Works Facility at 160 Cherry Lane at a proposed cost of \$46,764.00. The motion was approved.

A motion was made by Councillor Edward Huber, and seconded by Councillor Daryl Littlefield, to authorize the execution of a management services agreement with Bennington Pool Services to provide daily operational management and lifeguard staffing services for the Souderton Community Pool effective with the 2021 season. The motion was approved.

Borough Manager Michael Coll noted that Bennington Pool Services will not be selling memberships or daily admissions at the pool. Patrons must purchase memberships online or through the Borough Office. Daily Admissions will only be available for purchase weekdays at the Borough Office.

A motion was made by Councillor Edward Huber, and seconded by Councillor Matt Mscichowski, to authorize the execution of a lease agreement with Sheila McCoy, d/b/a Cool Eats Snack Shop, Lansdale, Pennsylvania to operation the Concession Stand at the Souderton Community Pool for the 2021 and 2022 summer seasons. The motion was approved.

A motion was made by Councillor Julie Munden, and seconded by Councillor Daniel Yocum, to adjourn to Executive Session to consult with the Borough Solicitor and discuss police personnel matters. The motion was approved.

Council President Brian Goshow noted that the Executive Session will begin at 8:30 pm with no formal business expected to occur following the executive session. Borough Council adjourned to Executive Session at 8:35 pm and convened to public session at 9:35 pm at which time the meeting was promptly adjourned.

Respectfully submitted,



P. Michael Coll, Secretary